

## Corporate Policy & Resources Committee Work Plan

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### Purpose:

This report provides a summary of reports that are due on the Forward Plan over the next 12 months for the Corporate Policy & Resources Committee.

### Recommendation:

1. That members note the schedule of reports.

Date	Title	Lead Officer	Purpose of the report
14/02/2019	<b>GAINSBOROUGH TOWN CENTRE TOWNSCAPE HERITAGE APPLIC</b>	Wendy Osgodby	To provide an update on the application to the Heritage Lottery Fund for Townscape Heritage funding for Gainsborough Town Centre, thereby obtaining formal commitment and financial support.
	<b>Budget and Treasury Monitoring 3</b>	Tracey Bircumshaw	To set out the revenue, capital and treasury management activity from Period 3
	<b>Base Budget 19/20</b>	Tracey Bircumshaw	To set the budget for 2019/20
	<b>Medium Term Financial Plan/Executive Business Plan</b>	Tracey Bircumshaw	The MTFP for 19/20 and Executive Business Plan
	<b>Caistor Southdale Development</b>	Karen Whitfield	To agree development of Caistor Southdale site to include new GP surgery and homes in conjunction with Lace Housing
	<b>P&amp;D Period 3 Report 2018/19</b>	Ellen King	To consider the Progress and Delivery report for period 3 of 2018/19

	<b>5-7 Market Place, Gainsborough</b>	Marie Jackson	Agreement to draw funds on renovation of building to make fit-for-purpose. Discussion of Stage Two will occur at September's Portfolio Board
	<b>Gainsborough Riverside Walk Acquisition</b>	Joanna Walker	Officers have negotiated the Heads of Terms to purchase the currently closed section of the Riverside Walk (along the existing factory and outside the Riverside Approach development). The acquisition of the land will be £30,001. However, approximately £481,000 will be required to construct a publically accessible walkway. Officers envisage to seek external funding to assist with the delivery of the Riverside Walk.
	<b>Report on Value for Money</b>	James O'Shaughnessy	To present Members with an overview of the work the Council is undertaking to embed VfM considerations across the Council
	<b>Refresh of Members' ICT Devices</b>	James Welbourn	To provide Members with a proposed ICT device solution following elections on May 2019

	<b>NNDR - Retail Discount 2019/20 &amp; 2020/21</b>	Alison McCulloch	In accordance with Government Guidance policy to award discretionary retail relief for the years 2019/20 & 2020/21
<b>11/04/2019</b>	<b>Review of Recruitment &amp; Selection Policy</b>	Emma Redwood	Review of the recruitment and selection policy
	<b>Budget and Treasury Monitoring 4</b>	Tracey Bircumshaw	To set out the revenue, capital and treasury management activity from Period 4
<b>13/06/2019</b>	<b>P&amp;D Period 4 Report 2018/19</b>	Ellen King	To consider the Progress and Delivery update for period four, 2018/19
	<b>Treasury Management Annual Report 2018/19</b>	Caroline Capon	This annual treasury report is a requirement of the Council's reporting procedures. It covers the treasury activity during 2018/19 and the actual Prudential Indicators for 2018/19.
	<b>P&amp;D Period 4 Report 2019/20</b>	Ellen King	To present the period four progress and delivery report for 2019/20
<b>25/07/2019</b>	<b>Budget and Treasury Monitoring Period 1 2019/20</b>	Sue Leversedge	This report sets out the revenue, capital and treasury management activity from 1 April 2019 to 31 May 2019.
	<b>P&amp;D Period 1 Report 2019/20</b>	Ellen King	To present the period 1 Progress and Delivery report for 2019/20

<b>07/11/2019</b>	<b>Mid Year MTFP Update</b>	Tracey Bircumshaw	This report seeks to update members on the Mid-Year MTFP position
	<b>Budget and Treasury P2 and Mid Year Report</b>	Sue Leversedge	This report sets out the revenue, capital and treasury management activity from 1 April 2019 to 30th September 2019 and provides the Mid-Year update report for Treasury Management.
	<b>Proposed Fees and Charges</b>	Sue Leversedge	Propose revised Fees and Charges to take effect from 1 April 2020.
	<b>P&amp;D Period 2 Report 2019/20</b>	Ellen King	To present the progress and delivery report for period 2, 2019/20
<b>09/01/2020</b>	<b>Council Tax Surplus and Council Tax Base 20/21</b>	Tracey Bircumshaw	The report sets out the declaration of the estimated surplus on the Council's Collection Fund relating to Council Tax at the end of March 2020 and how it is shared amongst the constituent precepting bodies. It also sets out the Council tax base calculation for 2020/21. The tax base is a key component in calculating both the budget requirement and the council tax charge.
<b>06/02/2020</b>	<b>Base Budget 20/21</b>	Sue Leversedge	To set the budget for 2020/2021

	<b>Budget and Treasury Monitoring P3 2019/20</b>	Sue Leversedge	To set out the revenue, capital and treasury management activity from Period 3
<b>09/04/2020</b>	<b>Budget and Treasury Monitoring Period 4 19/20</b>	Sue Leversedge	To set out the revenue, capital and treasury management activity from Period 4